



## **DIRECTORS REPORT**

**DATE OF MEMORANDUM:** 11/21/2018

**To:** Electoral Area Services Committee  
of November 21, 2018

**FROM:** Alison Nicholson, Director, Electoral Area E, Cowichan Station /  
Sahtlam / Glenora

**SUBJECT:** Asset Management Planning for the Sahtlam Fire Hall

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### **Background:**

In 2017, as part of the Asset Management Program, a building assessment was conducted for the Sahtlam Fire Hall. The results indicated that the building has major deficits and requires a significant investment to ensure a seismically safe and functional Fire Hall into the future. This was discussed with the community at a meeting in the spring of 2018.

The next step is to conduct a more detailed and comprehensive building condition report to determine whether the Fire Hall should be renovated or replaced. In addition, confirmation that the location of the Fire Hall is appropriate given the projected development in the Sahtlam area should be sought.

To ensure timely planning and appropriate budgeting for the necessary Fire Hall investments this work should be undertaken in 2019. In addition, the results will be important for informing the Sahtlam local area planning which is underway.

### **Motion:**

That staff report to the Electoral Area Services Committee on the feasibility of including a full Sahtlam Fire Hall condition and cost assessment with options for renovation and replacement as a supplemental request for the 2019 budget and inclusion in the Division/Department Work Plan.